

Career Opportunity

Title	HR 42/2026 — Counsellors (two positions available)
Faculty/Department	Campus Life and Welfare Development
Reports to	Manager, Campus Life and Welfare Development
Location/Campus	Kukum Campus

Summary of Duties

The Counsellor will provide professional guidance and counselling services to students and staff, develop and implement counselling and wellbeing programmes, identify students experiencing social, emotional or personal challenges, and support their personal, social and academic development. The position will work collaboratively with relevant University departments and stakeholders to promote student wellbeing, success and an inclusive campus environment.

Key Responsibilities

The successful applicant will be responsible for:

- Providing individual and group counselling services to students and staff.
- Identifying and supporting students experiencing emotional, social, personal or academic difficulties.
- Developing and implementing counselling, mental health and student wellbeing programmes.
- Conducting workshops, seminars and awareness campaigns on mental health, stress management and related topics.
- Scheduling counselling sessions and appointments.
- Providing appropriate support and guidance to students experiencing difficult or urgent situations.
- Working closely with academic and administrative units to support student success and wellbeing.
- Promoting a positive, inclusive and stigma-free campus environment.
- Maintaining accurate and confidential counselling records and documentation.
- Monitoring and evaluating counselling and wellbeing programmes.
- Collaborating with relevant stakeholders to support students' personal, social and academic development.

Qualifications & Experience

Applicants should possess:

- A Postgraduate or Bachelor's Degree in Psychology, Counselling, Social Work or a related field.
- Experience in counselling, mental health support, student services or related roles, preferably within an educational setting.
- Strong interpersonal, listening and communication skills.
- Knowledge of ethical guidelines and confidentiality requirements in counselling.
- Good problem-solving, counselling and interpersonal skills.
- Good command of both written and oral communication.

Key Selection Criteria (KSC)

Applicants should demonstrate:

KSC 1: Relevant Experience

Experience in student counselling, mental health support or related roles, preferably within an educational setting.

KSC 2: Communication Skills

Excellent verbal and written communication skills, with strong active listening and empathy.

KSC 3: Demonstrated Capability

Demonstrated ability to handle emergencies and urgent mental health situations with composure and professionalism.

KSC 4: Counselling Skills

Strong ability to provide effective individual and group counselling tailored to student needs.

KSC 5: Sensitivity and Diversity

Ability to work sensitively and effectively with diverse student populations.

KSC 6: Professionalism and Record-Keeping

Strong sense of responsibility, confidentiality and attention to detail when handling counselling records and sensitive information.

Remuneration and Benefits

- Annual Salary: SBD \$71,172.26 - \$95,698.65
- Annual Leave Entitlement: 20 Working days
- Annual Gratuity: 15% of Annual Basic Salary
- Housing : 15% housing allowance of basic salary or rental entitlements under the University Policy.
- Other Terms and Conditions of Service relevant to this position: As per Contract and SINU Policy.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger-
Safina.Roger@sinu.edu.sb

SINU is an equal opportunity employer. We welcome all qualified applicants, especially Solomon Islanders.

Closing Date: 1st October 2026 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.
Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara