

Career Opportunity

Title	HR 37/2026 — Grounds (2 Positions)
Faculty/Department	Properties, Facilities and Projects Department (PFPD).
Reports to	Supervisor
Location/Campus	Kukum Campus

Summary of Duties

The Grounds position is responsible for maintaining the lawns, gardens, sports fields and outdoor areas across SINU campuses, ensuring a clean, safe, functional and presentable environment for students, staff and visitors.

Key Responsibilities

The successful applicant will be responsible for:

- Maintaining lawns, gardens, sports fields and landscaped areas.
- Mowing grass, trimming edges, pruning plants and removing weeds.
- Watering and caring for plants, trees and turf.
- Operating and maintaining grounds equipment such as lawnmowers, trimmers and blowers.
- Collecting and disposing of rubbish, leaves and garden waste.
- Preparing sports fields and outdoor areas for events and activities.
- Assisting with planting flowers, trees and shrubs as required.
- Carrying out basic maintenance of outdoor facilities such as fences, pathways and irrigation systems.
- Maintaining clean and safe outdoor areas and reporting hazards, damage and maintenance needs.
- Following workplace health and safety procedures and using PPE correctly.
- Working cooperatively with supervisors, staff and other facilities teams.

Qualifications & Experience

Applicants should possess:

- Basic education, with secondary school completion preferred.
- Previous experience in gardening, landscaping or grounds maintenance is an advantage.
- Ability to safely use basic hand tools and grounds maintenance equipment.
- Basic knowledge of plant care, lawn maintenance and landscaping.
- Good physical fitness and ability to perform outdoor manual work.
- Willingness to learn and follow workplace health and safety procedures.
- Good teamwork and communication skills.

Key Selection Criteria (KSC)

Applicants should demonstrate:

- Practical experience in lawn mowing, trimming, gardening and general grounds maintenance.
- Ability to safely operate and maintain basic grounds equipment and tools.
- Physical fitness and ability to work outdoors in varying weather conditions.
- Reliability, commitment and a strong work ethic.
- Ability to follow instructions and work effectively as part of a team.
- Understanding of workplace health and safety practices and proper use of PPE.
- Commitment to maintaining high standards of cleanliness, presentation and campus appearance.

Remuneration and Benefits

- Annual Salary: \$16,669.18 - \$27,569.80
- Annual Leave Entitlement: 20 Working days
- Annual Gratuity: 15% of Annual Basic Salary
- Housing : 15% housing allowance of basic salary or rental entitlements under the University Policy.
- Other Terms and Conditions of Service relevant to this position: As per Contract and SINU Policy.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger- Safina.Roger@sinu.edu.sb

SINU is an equal opportunity employer. We welcome all qualified applicants, especially Solomon Islanders.

Closing Date: 4th September 2026 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted. Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara