

Career Opportunity

Title	HR 36/2026 — Cleaner (4 positions)
Faculty/Department	Properties, Facilities and Projects Department (PFPD).
Reports to	Supervisor
Location/Campus	Kukum Campus

Summary of Duties

The Cleaner is responsible for maintaining cleanliness, hygiene and general upkeep of assigned SINU campus facilities to provide a safe, healthy and presentable environment for students, staff and visitors.

Key Responsibilities

The successful applicant will be responsible for:

- Sweeping, mopping, vacuuming and maintaining floors and other surfaces.
- Cleaning and disinfecting toilets, washrooms, sinks and other sanitary areas.
- Cleaning classrooms, offices, lecture halls, corridors and common areas.
- Emptying rubbish bins and disposing of waste appropriately.
- Dusting furniture, windowsills, equipment and other surfaces.
- Maintaining reception and high-traffic areas to a high standard.
- Ensuring toilets and common areas are cleaned and checked regularly.
- Supporting cleaning and setup for meetings, events and other campus activities.
- Reporting damage, leaks, hazards and maintenance issues to the appropriate supervisor.
- Safely using and maintaining cleaning equipment, chemicals and supplies.
- Maintaining a clean, organized and safe working environment.
- Working cooperatively with supervisors, staff and other team members.

Qualifications & Experience

Applicants should possess:

- At least **Form 3–Form 5 secondary education**.
- Previous cleaning or janitorial experience is desirable.
- Experience in an educational institution or similar large-scale environment will be an advantage.
- Ability to operate basic cleaning equipment and machinery.
- Basic knowledge of cleaning chemicals, detergents and safe handling procedures.
- Basic understanding of workplace health and safety requirements.
- Good communication and teamwork skills.
- Ability to perform physical cleaning duties and work effectively within assigned schedules.

Key Selection Criteria (KSC)

Applicants should demonstrate:

- Previous experience in cleaning or janitorial work, preferably in an institutional environment.
- Ability to perform cleaning duties thoroughly and maintain high standards of hygiene.
- Reliability, punctuality and a strong work ethic.
- Knowledge of safe handling and use of cleaning chemicals and equipment.
- Ability to identify and report maintenance issues, hazards and safety concerns.
- Ability to work effectively with colleagues, supervisors and other staff.
- Commitment to complying with SINU policies, OHS requirements and the Code of Conduct.

Remuneration and Benefits

- Annual Salary: \$16,669.18 - \$27,569.80
- Annual Leave Entitlement: 20 Working days
- Annual Gratuity: 15% of Annual Basic Salary
- Housing : 15% housing allowance of basic salary or rental entitlements under the University Policy.
- Other Terms and Conditions of Service relevant to this position: As per Contract and SINU Policy.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger-
Safina.Roger@sinu.edu.sb

SINU is an equal opportunity employer. We welcome all qualified applicants, especially Solomon Islanders.

Closing Date: 4th September 2026 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.
Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara