



Career Opportunity

Title	HR 11/2026 — ICT Technician
Faculty/Department	Solomon Islands Maritime College (SIMC)
Reports to	Director ICT
Location/Campus	SINU Kukum Campus, Honiara

Summary of Duties

The ICT Technician at the Solomon Islands Maritime College is responsible for managing and maintaining all information and communication technology systems, including marine simulators, e-learning platforms, and campus-wide IT infrastructure. The role ensures effective technical support, system functionality, and operational continuity, while assisting faculty, staff, and students with ICT-related issues. This position provides an opportunity for career progression to ICT Officer based on qualifications, performance, and experience.

Key Responsibilities

- Perform day-to-day ICT support duties, including troubleshooting hardware, software, and network issues.
- Maintain and update SIMC ICT systems, including marine simulators, desktops, laptops, printers, and e-learning platforms.
- Configure and maintain network infrastructure, ensuring optimal performance and security.
- Provide technical guidance and training to staff and students on ICT systems and software.
- Maintain organised digital and physical records of ICT assets, licenses, and system documentation.
- Assist in the maintenance and upgrading of ship bridge and engine room simulators, ensuring full operational functionality.
- Monitor and support campus-wide communication systems, including intranet and telephony.
- Support operational and academic events through ICT logistics and technical assistance.
- Assist with ICT-related budget tracking, procurement, and expenditure records.
- Ensure compliance with University ICT policies, data security standards, and service excellence requirements.
- Perform other ICT-related duties as required.

Qualifications and Experience

Essential Qualification

Degree in Computer Science, Information Technology, or a related field.

Experience

- Minimum of three (3) years' experience in ICT support or technical roles.
- Experience managing IT systems, networks, and technical training equipment is desirable.
- Experience with higher education or training institutions and e-learning platforms is an advantage.
- Proficiency in Microsoft Office, network management tools, and standard ICT software.

Key Skills and Capabilities

- Strong problem-solving and technical troubleshooting skills.
- Ability to operate, maintain, and upgrade ICT systems and marine simulators.
- Excellent verbal and written communication skills for technical and non-technical audiences.
- Strong organizational and time management skills.
- Attention to detail and accuracy in documentation and records management.
- Ability to work independently and collaboratively in multidisciplinary teams.
- Ability to maintain confidentiality and handle sensitive ICT information appropriately.
- Ability to adapt to evolving technologies and changing organisational needs.

Remuneration and Benefits

- Annual Salary: \$57,546.49 - \$68,447.11
- Annual Leave Entitlement: 20 Working days
- Annual Gratuity: 15% of Annual Basic Salary
- Housing : 15% housing allowance of basic salary or rental entitlements under the University Policy.
- Other Terms and Conditions of Service relevant to this position: As per Contract and SINU Policy.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger- Safina.Roger@sinu.edu.sb

SINU is an equal opportunity employer. We welcome all qualified applicants, especially Solomon Islanders.

Closing Date: 13 March 2026 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted. Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**