



Career Opportunity

Title	HR 02/2026 — Assistant Farm Manager
Faculty/Department	Faculty of Agriculture, Fisheries & Forestry (FAFF)
Reports to	Farm Manager, HOD Agriculture and Dean FAFF
Location/Campus	Kukum Campus, Honiara

Summary of Duties

The Solomon Islands National University (SINU) invites applications from suitably qualified and experienced candidates for the position of Assistant Farm Manager within the Faculty of Agriculture, Fisheries and Forestry (FAFF).

The Assistant Farm Manager supports the Farm Manager in the day-to-day operations of the University farm. This role involves supervising farm activities, supporting staff, monitoring crop and livestock health, maintaining equipment, keeping records, and ensuring compliance with safety and biosecurity standards. The position acts as second-in-command and may serve as Acting Farm Manager when required. The position reports to the Farm Manager, Head of Department (Agriculture), and the Dean, FAFF.

Key Responsibilities

- Assist in planning and implementing daily farm activities, including planting, harvesting, irrigation, and livestock care.
- Supervise and support farm workers to meet productivity, safety, and quality standards.
- Monitor crop and livestock health and report issues promptly.
- Operate and assist in maintaining farm machinery and equipment.
- Ensure cleanliness, safety, and organisation of the farm environment.
- Maintain records relating to inventory, production, maintenance, and farm sales.
- Assist with sales records, reconciliation, and preparation of monthly reports.
- Support compliance with occupational health, safety, and biosecurity regulations.
- Act as Farm Manager during periods of absence.

Qualifications and Experience

- Diploma or Bachelor's Degree in Agriculture or a related field (preferred).
- Minimum 3–4 years' experience in farming operations or a supervisory role.
- Practical knowledge of crop and/or livestock farming.
- Experience operating and maintaining farm machinery and tools.
- Willingness to learn and adopt new farming technologies.

Key Skills and Capabilities

- Strong communication and interpersonal skills.
- Hands-on, proactive, and reliable work ethic.
- Ability to supervise small teams and work independently.
- Mechanical aptitude and familiarity with farm equipment.
- Detail-oriented and safety-conscious.
- Good physical health to perform farm duties.

Key Selection Criteria

Suitability for this position will be assessed against the following key selection criteria;

KSC 1: Experience in farm operations, crop and livestock management, or similar roles.

KSC 2: Knowledge and experience to operate and maintain farm machinery and equipment.

KSC 3: Good team-building and communication skills.

KSC 4: Knowledge of occupational health and safety standards relevant to farming.

KSC 5: Ability to work collaboratively with team members and stakeholders.

KSC 6: Good physical health to perform farm duties.

Remuneration and Benefits

- Annual Salary: \$43,920.72 – \$68,447.11
- Annual Leave Entitlement: 20 Working days
- Annual Gratuity: 15% of Annual Basic Salary
- Housing : 15% housing allowance of basic salary or rental entitlements under the University Policy.
- Other Terms and Conditions of Service relevant to this position: As per Contract and SINU Policy.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger- Safina.Roger@sinu.edu.sb

SINU is an equal opportunity employer. We welcome all qualified applicants, especially Solomon Islanders.

Closing Date: 27 February at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**