



Career Opportunity

Title	HR 71/2025 — Senior Internal Auditor
Faculty/Department	Internal Audit Unit
Reports to	Vice– Chancellor and Audit and Risk Committee Chair
Location/Campus	Kukum Campus

Summary of Duties

The Senior Internal Auditor is responsible for leading and managing complex internal audit assignments across the University, ensuring that financial, operational, compliance, and information-system risks are appropriately identified, evaluated, and mitigated. The role supports good governance, accountability, effective internal controls, risk management, and value-for-money in all SINU operations, including research and academic activities. The position provides objective advisory services, investigates suspected irregularities, and strengthens risk management, control, and compliance across the University.

Key Duties & Responsibilities

- Lead the independent development and execution of the annual audit plan based on risk assessments.
- Organise and conduct audits across financial, operational, compliance, IT systems, and research grants/projects.
- Evaluate internal controls, policies, procedures, and compliance with regulations and funding requirements.
- Prepare and present comprehensive audit reports, including findings, risks, and recommendations, directly to the Vice-Chancellor and Audit & Risk Committee.
- Supervise, mentor, and quality-assure the work of internal audit staff.
- Undertake special investigations on fraud, irregularities, and mismanagement as requested.
- Provide advisory services on control improvements, risk mitigation, and compliance.
- Ensure the audit function evolves with best practices, technology, and professional standards.

Essential Qualifications & Experience

- Bachelor's degree in Accounting, Finance, Business Administration, Audit, or related field.
- Master's degree and/or professional certifications (CIA, CPA, CISA, or equivalent) highly desirable.
- 5–7 years of relevant internal audit experience, preferably in a university, higher education, or research setting.
- Proven track record in leading audits independently and supervising staff.
- Strong experience in financial, compliance, operational, and IT audits.
- Familiarity with donor/grant compliance frameworks and reporting to governance bodies.

Key Skills & Competencies

- Strong knowledge of internal audit standards (IIA), risk management, and governance frameworks.
- Excellent analytical, reporting, and communication skills.
- High integrity, confidentiality, and professional independence.
- Leadership, coaching, and mentoring capabilities.
- Ability to manage multiple priorities and deliver within deadlines.
- Proficiency with audit methodologies, tools, and data analytics.

Remuneration and Benefits

- Annual Salary: \$188,353.88
- Annual Leave Entitlement: 20 Working days
- Annual Gratuity: 15% of Annual Basic Salary
- Housing : 15% housing allowance of basic salary or rental entitlements under the University Policy.
- Other Terms and Conditions of Service relevant to this position: As per Contract and SINU Policy.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website:

<https://www.sinu.edu.sb/hrd/job/> OR Contact Safina Roger - Safina.Roger@sinu.edu.sb

SINU is an equal opportunity employer. We welcome all qualified applicants, especially Solomon Islanders.

Closing Date: 31 October 2025 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to Safina Roger- Safina.Roger@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**