



PROPERTY FACILITIES & PROJECTS DEPARTMENT

Invitation to Tender (ITT)

Tender Name: Tender for the Demolition of 2 x 3-Bedroom Superstructures
and 2 Timber-Framed Asbestos Structures at Kukum Campus.

Tender Reference No.: ITT/PFPD-09/2025

Closing Date: Thursday 31st July, 2025 Time: 12:00 p.m. local time

Late bids will not be accepted.

Pre-Bid Meeting: Thursday July 24th (1:00pm)

A. INTRODUCTION

The Solomon Islands National University (SINU) is commencing the development of a new Administration Complex at its Kukum Campus. As part of site preparation, SINU invites Tenders from qualified, experienced, and licensed contractors for the complete demolition and removal of the following structures at Kukum Campus:

- Two (2) concrete superstructures
- Two (2) timber-framed buildings containing asbestos materials

This project encompasses both standard demolition activities and specialized asbestos abatement. All works must be carried out in accordance with SINU's environmental, health, and safety protocols, and in full compliance with applicable national legislation and international best practices.

B. INTRUCTION TO TENDERES

1. OBJECTIVE OF THE TENDER

The Invitation to Tender (ITT) document is prepared to solicit Tenders for the Demolition of 4 x Building (staff houses) at Finance & Administration Building Project Site for Solomon Islands National University. Tenderer must comply fully with the requirements set out in this document. All tenders are to be completed and submitted to SINU in accordance with these Instructions.

2. FUNDING SOURCE

The funding for this works is from the development fund provided from the Solomon Islands Government (SIG).

3. TENDER DOCUMENT

The bidding document consist of the following:

- A. Introduction
- B. Instruction to Bidders (This section)
- C. Scope of Work
- D. Tender Forms
- E. BOQ

4. CONTACT

Any further questions or concern about this tender must be directed to:

Name: Allan Alulu, Construction Supervisor

Email: Allan.Alulu@sinu.edu.sb

Phone: +677 42600/7667319

Or

Name: Wendy Riita Afu, Chief Procurement Officer

Email: wendy.afu@sinu.edu.sb

Phone: 42641 or 7135420

5. PRE-TENDER MEETING

There will be a pre-bid meeting held on the date provided below. This meeting is for Tenderers to visit the project site and seek clarity on any matters regarding the Tender. Site visit is mandatory. Anyone not attending the mandatory site visit will be disqualified.

Date: Thursday, 24th July 2025

Time: 1pm

Venue: Kukum Lecture Theater Board Room, Kukum Campus

6. ELIGIBILITY

Contractors must demonstrate:

- It is a locally registered construction company with valid business registration, licence and Tax clearance certificate.
- Experience with demolition and asbestos abatement projects of similar scale. Should have completed at least one similar work in last three years. Copies of Completion Certificate of orders to such effect shall be enclosed.
- Owned demolition equipment to complete the works within the proposed schedule.
- Labours having experience in demolition and dismantling and supervisory staff.
- Current insurance coverage (including Public Liability, Workers' Compensation, Contractor's All Risk)

7. CONFLICT OF INTEREST AND ETHICS

All Tenderers and personnel involved in this tender process must adhere to ethical standards and avoid conflicts of interest. Tenderer may submit in writing any conflict of interest before the closing date to the contact provided.

8. SUBMISSION REQUIREMENTS

- a. Tender Form
- b. Company Profile
- c. Business Registration Certificate, valid HCC Licenses, and Tax Clearance
- d. Insurance certificates
- e. List of Personnel for the project
- f. List of Equipment for the project
- g. Work Schedule (Gantt Chart or similar).
- h. Detail Demolition and Asbestos Management Plan

- i. Environmental and Safety Plans (including Risk Assessment & Method Statement)
- j. Disposal site agreements and any confirmation from certified hazardous waste facility
- k. Bill of Quantity (BOQ)
- l. Draft performance Guarantee or Bank Letter of Commitment

9. PAYMENT SCHEDULE

This is a lump sum contract and payment will be as follows:

- Mobilization payment of 20% will be made after signing the agreement and start of work.
- Remaining 80% payments after completion of work and successful signoff of the work completion certificate.

All cost must be inclusive of relevant tax applicable to this service.

10. CLOSING

Closing date for submission of Bid is Tuesday 31st July 2025, Time: 12:00 p.m. local time

11. OPENING

The tender will be opened at 1pm on the same day.

Tenderers representative may attend.

12. BID VALIDITY

Bids submitted will be valid for a period of 60 days.

13. BID SUBMISSION

Duly completed tenders are to be placed in a sealed envelope, marked as below and deposited into the Tender Box at the Vice Chancellors Office, Kukum Campus.

[Tender Number]: [Tender Name]

Chairman
University Tender Board
Solomon Islands National University
P.O Box R11
Honiara

14. EVALUATION

Tenders will be evaluated based on the following:

- Business Registration: Licensing & Certification
- Experience: relevant experience including asbestos work.

- Methodology and work plan: Quality and clarity
- Safety and environmental compliance strategy: Compliance to standard best practice
- Capacity: Appropriate equipment & qualified personal.
- Insurance: Public Liability, Workers' Compensation, & Contractor's All Risk
- BOQ: Value for money & clarity

After determining the lowest evaluated tender, the Purchaser will take into account the Tenderer's financial, technical, and production capabilities. This will be based upon an examination of the Tenderer's submission, as well as such other information as the Purchaser deems necessary and appropriate.

Without liability, the Purchaser shall not be bound to accept the lowest or any other tender.

C. SCOPE OF WORK

The scope of work (SOW) are as listed below but not limited to the following:

A. Demolition of 2 x 3-Bedroom Concrete Superstructures

Includes:

- Detailed structural inspection and demolition planning
- Disconnection of all utilities
- Full demolition of structures down to foundations
- Salvage of reusable materials where directed
- Transportation and disposal of debris to approved facilities
- Final site clean-up and levelling

B. Demolition of 2 x Timber Structures Containing Asbestos

Includes:

- All the listed activities as in A. above.
- Hazardous material survey and air quality monitoring
- Preparation of Asbestos Management Plan and site containment
- Controlled removal of asbestos-containing materials
- Packaging, labelling, and transportation by certified hazardous waste carrier
- Final clearance and air monitoring certification
- Demolition of remaining non-hazardous timber elements
- Decontamination of equipment and personnel

C. General items includes:

- The contractor is responsible for acquiring and paying all permit fees from authorities to enable performance of the works if needed.
- Landfill fees for disposal of material will be met by SINU. The contractor will ensure the landfill attendant tracks the number of loads to be billed to SINU.

- The contractor shall ensure all utilities are disconnected prior to demolition.
- The work shall be completed during daylight hours only.
- The contractor shall supply all equipment, tools, safety equipment, environmental protection, truck, and all other necessary materials to carry out the demolition as required by the scope of work and to the satisfaction of SINU.
- The work site shall be temporary closed off with appropriate deterrence. Refer to map of site.

Map of Site



D. TENDER FORMS

FORM 1: FORM OF TENDER

The Chairman
University Tender Board
P.O Box R113
Honiara

Dear Sir,

**TENDER NAME: TENDER FOR DEMOLITION OF 2X3-BEDROOM
SUPERSTRUCTURES AND 2 TIMBER FRAME ASBESTOS STRUCTURES AT KUKUM
CAMPUS, TENDER REF NUMBER: ITT/PFPD-09/2025**

Having examined this tender documents including inspection of the site, we the undersigned
acknowledged to have understood the requirement of the works and hereby submit our Tender.

We hereby declare that all the information and statements made in in this Tender are true and accept
that any misinterpretation contained in it may lead to our disqualification.

We offer to provide the works as specified in this tender document for the sum of

SBD.....

In words:

We accept that our offer will be valid for 60 days.

Our Tender is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Tender is accepted, to perform the work without undue delay and complete the
work on the proposed date.

We understand you are not bound to accept any Tender you receive.

We remain,
Yours sincerely,

Authorised Signature: _____

Name and Title of Signatory: _____

Name of Tenderer & Seal: _____

FORM 2: TENDERER DETAILS

Name of Business	
Nature of Business	
Company Haus Registration Certificate Number	
2025 HCC Business License Number	
TIN Number	
Valid Tax Clearance Certificate Number	
Asbestos Handling Certificate	
Address	
Contact Information	
Contact Person/Title & email if different	
Banking Details of tenderer	Bank Name: Bank Account Name: Bank Account Number:

Please attached all the documents requested above. You may also submit your company profile with this form that contains all the necessary documents.

FORM 3: STATEMENTS

The contractor is required to complete the following statements, and is required to use the required space provided or use similar document in their Tender submission.

- 1) Contractor to state any same or similar contracts and /or experience that your company completed in the last 3 years. Provide a copy of at least one completion certificate of a successful contract completed.
- 2) Contractor to list senior supervisory staff and personals that will work on the demolition. Include their CV

- 3) List the tools and equipment including any truck/vehicle your company will use for the Demolition work. State whether it is owned or to be leased.

EQUIPMENT NAME	QUANTITY	OWNED/LEASED

- 4) State the insurance coverage your company has, validity date and its value. Please attached copy of the certificate.

- 5) Provide the below statements in separate pages:

- Work Schedule (Gantt chart or similar).
- Detail Demolition and Asbestos Management Plan
- Environmental and Safety Plans (including Risk Assessment & Method Statement)

- 6) Provide a disposal site agreements or any confirmation for disposal from HCC landfill.

E. BILL OF QUANTITY (BOQ)

You may use this Detail BOQ and can improve by adding or deleting any item if required.

Project Title: Demolition of 2 Concrete and 2 Asbestos-Containing Timber Structures

Client: Solomon Islands National University (SINU)

Location: Kukum Campus, Honiara

SECTION A: GENERAL REQUIREMENTS	Unit	Qty	Rate (SBD)	Total (SBD)
A1. Mobilization & Site Setup (equipment, admin, fencing, signage)	Item	1		
A2. Site Safety Plan & Demolition Methodology Documentation	Item	1		
A3. Insurance, Licensing & Permits (incl. asbestos compliance)	Item	1		
A4. Environmental Management Plan (incl. asbestos component)	Item	1		
Subtotal Section A				[A Total]

SECTION B: DEMOLITION OF 2 x 3-BEDROOM CONCRETE STRUCTURES	Unit	Qty	Rate (SBD)	Total (SBD)
B1. Pre-demolition inspection & utility disconnection	Item	2		
B2. Demolition of concrete superstructures incl. foundations	m ²	[X]		
B3. Salvaging of reusable materials (per SINU instruction)	Item	2		
B4. Removal & transport of general demolition debris	m ³	[X]		
B5. Site clearance, backfilling & levelling	m ²	[X]		
Subtotal Section B				[B Total]

SECTION C: DEMOLITION OF 2 x TIMBER STRUCTURES WITH ASBESTOS	Unit	Qty	Rate (SBD)	Total (SBD)
C1. Asbestos Site Hazard Inspection and Containment Setup	Item	2		
C2. PPE and Safety Compliance Setup for Workers (disposal kits etc.)	Item	2		
C3. Controlled Removal of Asbestos Materials (roof, cladding, insulation)	m ²	[X]		
C4. Safe Packaging, Labelling & Sealing of Asbestos Waste	kg	[X]		
C5. Transport of Hazardous Waste to Approved Disposal Site	Trip	[X]		
C6. Decontamination of Personnel & Equipment	Item	2		
C7. Clearance Air Monitoring & Environmental Sign-Off	Item	2		

SECTION C: DEMOLITION OF 2 x TIMBER STRUCTURES WITH ASBESTOS	Unit	Qty	Rate (SBD)	Total (SBD)
C8. Final Demolition & Removal of Non-Hazardous Timber Debris	m ³	[X]		
C9. Site Levelling and Clearance Post-Asbestos Works	m ²	[X]		
Subtotal Section C				[C Total]

SECTION D: CONTINGENCY & PERFORMANCE GUARANTEE	Unit	Qty	Rate (SBD)	Total (SBD)
D1. Performance Guarantee (10% of Total Contract Sum)	%	1		
D2. Contingency Allowance (5% of Total Contract Sum)	%	1		
Subtotal Section D				[D Total]

| **GRAND TOTAL ESTIMATED PROJECT VALUE** |||| **SBD [Insert Final Total]** |

Notes for Tenderers:

- **Quantities marked as [X]** must be measured or estimated by the contractor during site visit and BOQ preparation.
- Rates should include all labour, equipment, overhead, tax, and profit margins.
- BOQ must be submitted in both **Excel and PDF formats** along with your Expression of Interest. Send your Excel version to the email: *Tender.Board@sinu.edu.sb*