



SOLOMON ISLANDS NATIONAL UNIVERSITY

STATUTES

Endorsed by Council, 29th April 2013

SOLOMON ISLANDS NATIONAL UNIVERSITY

STATUTES

These Statutes are organised as follows:

Chapter 1	-	PRELIMINARY
Chapter 2	-	INTERPRETATION
Chapter 3	-	THE COUNCIL
		Section 1 - MEMBERS OF COUNCIL
	1.1	- Composition of Council
	1.2	- Term of Membership
	1.3	- Power of Minister
	1.4	- Casual Vacancies
	1.6	- Election of Staff Representatives to Council
		Section 2 - CONDUCT OF COUNCIL BUSINESS
	2.1	- Meetings of Council
	2.3	- Convening of Council business
	2.3	- Functions and duties and members
	2.4	- Responsibilities of Council
	2.5	- Delegation of Authority from Council
	2.6	- Council Boards and Management Committees
	2.7	- Council Allowances and Expenses
		Section 3 - DISQUALIFICATION AND REMOVAL FROM MEMBERSHIP
	3.1	- Casual Vacancies
	3.2	- Disqualification of Members
	3.3	- Vacation of office
	3.4	- Removal of Members
Chapter 4	-	KEY OFFICERS OF THE UNIVERSITY
4.1	-	The Chancellor
4.2	-	The Pro-Chancellor
4.3	-	The Vice-Chancellor
4.4	-	The Pro-Vice Chancellors
4.5	-	Visitor of the University
Chapter 5	-	THE UNIVERSITY SENATE
Chapter 6	-	THE UNIVERSITY COMMON SEAL
Chapter 7	-	ADMISSION, ENROLMENT AND EXCLUSION OF STUDENTS
Chapter 8	-	ACADEMIC ORGANISATION: BOARD AND COMMITTEE
Chapter 9	-	FEES AND CHARGES
Chapter 10	-	STAFF DISCIPLINE
Chapter 11	-	STUDENT DISCIPLINE
Chapter 12	-	RULES AND REGULATIONS
Chapter 13	-	INSTITUTIONAL PARTNERSHIP/AFFILIATION OF EDUCATION INSTITUTION(S)
Chapter 14	-	STAFF AND STUDENT ASSOCIATIONS

CHAPTER 1: PRELIMINARY

These Statutes shall be cited as “The Solomon Islands National University Statutes” and shall take effect upon endorsement by the Minister as stipulated under section 44 of the Solomon Islands National University Act 2012 (“the Act”). The Statutes are to be read in relation to the provisions under the relevant sections of the Act.

CHAPTER 2: INTERPRETATION

“Statutes” mean	The Solomon Islands National University Statutes established by the Act
“Council” means	The Council of the Solomon Islands National University as established under section 9 of the Act.
“Executive Committee of Council” means	The Executive Committee established by the Council to deal with urgent business in between Council meetings and responsible to the Council.
The Council Boards and Committees mean	The Boards and Committees established by the Council to regulate matters and responsible to the Council
“Elected Members” mean	Those selected through a voting process to become members of the Council. For example Deans of School representative.
The ‘Senate’ means	The University Senate established by section 33 of the Act.
‘Minister’ means	The Minister responsible for Tertiary Education and Training
‘Chancellor’ means	The Person appointed by the Minister who shall be the Ceremonial Head of the University as established under section 25 (a) of the Act
‘Pro-Chancellor’ means	The Chairperson of the Council
The ‘Visitor’ means	The person appointed to act as an arbitrator/inspector in the activities of the University as prescribed under section 8(2) of the Act.
‘Vice-Chancellor’ means	The person appointed by the Council who shall be the Chief Executive Officer of the University as established under section 25 (a) of the Act
‘Pro Vice-Chancellors’ means	The Persons appointed by the Council who shall be members of the Senior Executive of the University as established under section 25 (a) of the Act
‘Senior Executive’ means	The Vice-Chancellor and Pro Vice-Chancellors
‘Dean of School’ mean	The person (s) appointed by Council to be the Dean of School for each of the respective Schools established under section 25 (d) of the Act.
General staff’ means.	all full time staff who are not academic, and whose term of appointment is not less than one (1) year
University Librarian means	The person(s) appointed by Council to fill that office or such other persons as may from time to time be appointed to act in his/her place.

Alumni	Any former Solomon Islands College of Higher Education graduates or graduates of the University.
Credit course means	A course of study for which academic credits can be earned towards a Certificate, Diploma or Degree award upon successful completion.
Non-Credit Course	A course that does not necessarily lead to an award.

CHAPTER 3: THE COUNCIL

SECTION 1: MEMBERS OF COUNCIL

Part 3 (Sections 9 to 13) of the Act has effect as follows;

1.1 **Composition of Council**

The Council shall consist of the following;

1.1.1 **Official members** appointed by the Minister. The official members are as follows:

- (a) The Pro-Chancellor as the Chairperson of Council;
- (b) The Vice-Chancellor;
- (c) The Pro-Vice Chancellors;
- (d) The Permanent Secretary responsible for tertiary Education
- (e) The Permanent Secretary responsible for Finance.

1.1.2 **Appointed members** appointed by the Minister. The Appointed Members are as follows:

- (a) The member representing the field of Natural Resources;
- (b) The member representing the field of Health and Medicine;
- (c) The member representing the field of Education and Training;
- (d) The member representing the field of Tourism and Business;
- (e) The member representing the field of Industry and Technology.

1.1.3 **Elected members.** The elected members consist of the following:

- (a) two Deans of Faculties of the University, elected by all the Deans;
- (b) two members of the University's full-time academic staff at the rank of professor, elected by the professorial staff of the University;
- (c) one member of the University's full-time non-professorial academic staff elected by all the members of the full-time academic staff;
- (d) one representative of the University's full-time students, elected by the full time students;
- (e) one representative of the University alumni with degrees or diplomas conferred by the University, other than persons eligible for membership under paragraph (a) or (b) or (c), elected all the alumni of the University who were conferred the awards of diploma or degrees and;
- (f) One general staff member of the University, elected by all the members of the full time general staff.

1.1.4 **Co-opted Members.** The official, appointed and elected members of the Council may appoint up to three persons of commercial, academic or professional eminence as co-opted members, other than students or full time members of the University's academic or general staff.

1.2 **Term of Membership**

- 1.2.1 **Official Members** – The official members shall hold office for so long as they continue to occupy the positions by virtue of which they become members.
- 1.2.2 **Appointed Members** – The appointed Members shall be appointed for a term of three (3) years.
- 1.2.3 **Elected Members** – The term of elected members shall be as follows:
- (a) Two Deans of schools, two members of the University full time staff at rank of professor, one member of the full time non professorial academic staff, one representative of the University alumni and one general staff representative of the University shall be elected for a three (3) year term.
 - (b) The representative of the University's full time students shall be elected for a two (2) year term
- 1.2.4 **Co-opted Members** – The term of the Co-opted members shall be for a period of three (3) years.

1.3 **Power of Minister to appoint elected members**

Section 12 (3) of the Act has effect as follows:

If a group permitted to elect elected members under this section, does not elect any or enough persons or elected members by a date fixed by the Council by written notice given to the group, the Minister may, on the advice of the Council, appoint equal number of such members.

1.4 **Casual Vacancies**

Section 14 of the Act has effect as follows:

- 1.4.1 The Minister shall appoint a replacement in the event a casual vacancy falls within the appointed members;
- 1.4.2 The Council shall conduct an election for a replacement in the event a casual vacancy falls within the elected members;
- 1.4.3 The term of a person appointed or elected to fill a casual vacancy is for the balance of the term of office of that person's predecessor.

1.5 **Election of Staff Representatives to Council**

Section 12 (2) of the Act has effect as follows:

- 1.5.1 In the case of election by academic staff, only those persons who are designated academic staff are eligible for election;
- 1.5.2 In the case of election by administrative staff, only those persons designated general are eligible for election;
- 1.5.3 Every Council election shall be conducted by the Council Secretariat, or an officer appointed by the Council who shall be the Returning Officer, and any other Officers who shall assist the Returning Officer;
- 1.5.4 The Returning Officer shall keep:

- (a) a roll of academic staff containing the names and addresses of the members of the academic staff; and
 - (b) a roll of the administrative staff containing the names and addresses of the members of the administrative staff.
- 1.5.5 In the conduct of a Council election, the Returning Officer shall allow the intervals specified hereunder:
 - (a) In the publication of the notice stating that an election is necessary, to indicate the date and time prescribed for the receipt of nominations, the date of election and time prescribed for the election, the notice of Presiding Officers and identification of polling stations, not less than fourteen (14) days nor more than twenty eight (28) days.
- 1.5.6 When a Council election is necessary, the Returning Officer shall:
 - (a) publish on a notice board, on the premises of the University, or via electronic communication means, a notice and shall send or deliver a copy of the notice to those persons whose names appear on the roll of academic or administrative staff as the case may be.
 - (b) A notice under this statute shall:
 - (i) state that the election is necessary;
 - (ii) invite nominations of persons for election;
 - (iii) specify the form in which nominations must be made;
 - (iv) prescribe a date and time by which nomination papers must reach the Returning Officer;
 - (v) prescribe a date and time by which completed ballot papers must reach the Returning Officer;
 - (vi) contain such other information to the election as the Returning Officer thinks fit.
- 1.5.7
 - (a) Nominations of candidates at a Council election shall be made by sending or delivering nomination papers to the Returning Officer;
 - (b) A nomination paper shall be signed by two persons entitled to vote at the election for which the candidate is nominated and shall be endorsed with or accompanied by the written consent of the person nominated, together with his/her signature;
 - (c) There shall be a separate nomination paper for each candidate;
 - (d) The Returning Officer shall reject any nomination paper if he/she is satisfied that:
 - (i) it is not duly made in accordance with the Statute.
 - (ii) the person nominated is not eligible to be elected.

- 1.5.8 (a) If only one nomination is received for election by the academic staff or administrative staff as the case may be, the Returning Officer shall declare the person duly nominated to be elected;
- (b) If more than one nomination is received for election by the academic staff or administrative staff as the case may be, there shall be a ballot; and
- (c) Where there is to be a ballot, it shall be a secret ballot.
- 1.5.9 Where there is to be a ballot for a Council election, the Returning Officer shall cause a notice to that effect to be displayed on a notice board with the names of the nominated candidates, and their nominators.
- 1.5.10 With each ballot paper issued in accordance with 1.5.6 (b) above, there shall be issued:-
- (a) a notice setting out how the ballot paper is to be completed and specifying the date and time by which completed ballot papers must reach the Returning Officer;
- (b) A form of declaration of identity and of entitlement to vote, and
- 1.5.11 (a) Each ballot paper shall contain the names of the candidates in alphabetical order and shall be initialed by the Returning Officer or a person appointed by him/her;
- (b) Each voter shall make his/her vote by placing a mark (x) opposite the name of the candidate for whom he/she wishes to vote;
- (c) Each voter shall complete the ballot form at an identified polling station within the University Campuses and shall drop his/her ballot form in the ballot boxes provided at the polling station;
- (d) Each polling station shall be staffed by appointed presiding officers.
- 1.5.12 A ballot paper shall be invalidated if it has any mark or writing not authorized in the Statutes.
- 1.5.13 (a) At the close of the ballot, the Returning Officer together with the Presiding Officers shall count the votes cast for each candidate and declare the candidate with most votes elected.
- (b) In the case of an equality of votes cast for two or more candidates, a re-election process shall be conducted.

SECTION 2-CONDUCT OF COUNCIL BUSINESS

Part 3 Section 24 of the Act has effect as follows;

2.1 Meetings of Council

- (a) the quorum shall be at least half the total of Council members plus one (1), and shall consist of at least two (2) official members, five (5) appointed members and two (2) elected members;
- (b) the ***Chairperson of the Council*** or, if the ***Chairperson*** is absent, the ***Deputy Chairperson***, or if both are absent, a member elected by the members present, shall preside;

- (i) The Deputy Chairperson of Council shall be elected by the members of the Council.
- (c) the person presiding has an ordinary vote and (in the case of an equality of votes) a casting vote; and
- (d) a decision carried by a majority of the votes of the members present shall be the decision of the Council.
- (e) Subject to the Act, the business of the Council shall be conducted in accordance with such additional procedures as the Council may determine.

2.2 Convening of Council Business

Part 3 of the Act has effect as follows;

- 2.2.1 The Council shall meet at least three times in each calendar year.
- 2.2.2 The Pro-Chancellor or any person authorized by him or her shall be responsible for all necessary preparations or the organizing of meetings consistent with the procedures set out hereunder.
- 2.2.3 At its last meeting in each calendar year, the Council shall set the dates and times for all its ordinary meetings, being not less than three in the following year.
- 2.2.4 An extra-ordinary meeting of Council to discuss urgent business shall be called:
 - (a) if so determined by the Pro-Chancellor of the University at the request of the Vice-Chancellor
 - (b) Any such request shall:
 - be in writing;
 - be signed by those making the request;
 - state the reasons for the request;
 - be called at no less than three (3) days' notice
- 2.2.5 If an extra-ordinary meeting is not called, urgent business shall be dealt with by the Executive Committee, acting with the full authority of the Council.
- 2.2.6
 - (a) The agenda for Council Business and papers, plans, maps, or other documents relating thereto shall be in the hands of members not less than seven (7) days before the date of each scheduled ordinary meeting.
 - (b) Documentary material relating to the agenda which was not in the hands of members seven (7) days before a scheduled ordinary meeting shall not be discussed at the meeting unless by leave of the Council.
 - (c) Matters extraneous to the agenda shall **NOT** be discussed at an ordinary meeting.
- 2.2.7 Council shall establish through standing orders the rules of debate which it wishes to follow. The Chairperson shall rule on the applicability of Standing Orders whenever necessary.
- 2.2.8 A member unable to attend any ordinary meeting or meetings of the Council shall seek leave of absence for that meeting or meetings.

Section 16 of Part 3 of the Act has effect if a member is absent from three (3) consecutive meetings of the Council without leave.

2.3 Functions and duties of Members

Part 3 section 17 (1), (2), (3) and (4) of the Act has effect as follows: A member has the function of ensuring the Council performs its functions and exercises its powers appropriately, effectively and efficiently.

2.4 Responsibilities of the Council

Part 3 section 21 (1), (2) (a - l) has effect as follows: The Council shall be the governing body of the University, and shall be responsible for the functions and exercising the powers of the University in accordance with the provisions of the Act and the regulations.

2.5 Delegation of Authority from Council

Part 3 section 22 has effect as follows: The Council, may in writing, delegate any of its responsibilities and powers under the Act on such conditions as specified under section 22 (1) (a-c), (2), (3) and (4) of the Act.

2.6 Council Boards and Committees

Part 3 section 23 (1) to (4) has effect as follows: The Council may appoint such boards and committees on such terms as it may consider fit to advise the Council on any matter or matters arising out of the proper discharge of the functions of the Council.

2.7 Council Allowances and expenses

Part 3 section 20 has effect as follows:

Members of the Council and of any board or committee appointed by it shall be paid by the Council such allowances and expenses as the Minister may from time to time determine. The Co-opted members shall have the same rights and privileges as official, appointed or elected members.

SECTION 3: DISQUALIFICATION AND REMOVAL OF MEMBERSHIP

Part 3 section 14 of the Act has effect as follows:.

3.1 Disqualification of Members

Part 3 section 15 of the Act has effect as follows:

A person is not eligible to become a co-opted, appointed or elected member if the person -

- (a) is an undischarged bankrupt (a bankrupt person who is not granted an order of discharge by a court of law), or
- (b) has been sentenced to a term of imprisonment or a suspended sentence, within the previous 10 years.

3.2 VACATING OF OFFICE

Part 3 section 16 (a) to (f) of the Act has effect as follows:

The office of an appointed, elected or co-opted member becomes vacant if the member::

- (a) dies;

(b) if the co-opted or elected member ceases to be an eligible person for the entity that elected or appointed the person;

(c) is absent without leave from council meetings for three consecutive meetings;

(d) becomes an official member

(e) resigns in writing given to the appointing authority for an appointed member or to the Chairperson of council for an elected or co-opted member;

(f) the member is removed from office under section 18 of the Act;

3.3 REMOVAL OF MEMBERS

Part 3 section 18 of the Act has effect as follows;

1. The Council may remove any of its members for good cause, as defined in section 18 (2) (a) to (e).

2. Process of removing of a member of the Council as specified in section 18 (3) to (6).

CHAPTER 4: KEY OFFICERS OF THE UNIVERSITY

Part 4 section 26 of the Act has effect as follows:

4.1 THE CHANCELLOR

The Chancellor of the University shall be the ceremonial head of the University.

The Chancellor shall -

(a) be appointed by the Minister, in consultation with the Council;

(b) hold office for a term of up to two (2) years; and

(c) be eligible for reappointment for another term of two (2) years..

4.2 THE PRO-CHANCELLOR

Part 4 section 27 of the Act has effect as follows:

The Pro-Chancellor of the University shall be the Chairperson of the University Council as stipulated under Section 10 (1) (a) and shall:

(a) be appointed by the Minister in consultation with the Council;

(b) hold office for a term of up to three (3) years;

(c) be eligible for reappointment for another term of three (3) years.

4.3 THE VICE-CHANCELLOR

Part 4 section 28 of the Act has effect as follows;

The Vice-Chancellor of the University shall be appointed by the Council and shall hold office for such period and under such terms and conditions as the Council may determine and shall be the Chief Executive Officer of the University to carry out the duties stipulated under Section 29 of the Act.

4.4 THE PRO VICE-CHANCELLORS

Part 4 section 30 of the Act has effect as follows;

The Pro Vice-Chancellors shall be appointed by the Council and shall hold office for such period under such terms and conditions as the Council may determine and shall be specifically responsible for leadership and oversight of the tasks as specified under section 30 (2) of the Act.

4.5 VISITOR OF THE UNIVERSITY

Part 2 Section 8 of the Act has effect as follows:

The Visitor of the University shall be an eminent person appointed by the Council for a period of two (2) years and shall be responsible for the duties stipulated under section 8 of the Act.

CHAPTER 5: THE UNIVERSITY SENATE

Part 5 sections 33, 34, & 35 of the Act has effect as follows:

- 5.1 Subject to the powers, duties and functions of the Council under the Act, the Senate shall be responsible for the teaching, research and all other academic work of the University and for the regulation and superintendence of the education, training and discipline of the students of the University and shall be responsible for the provisions stipulated under the sections.

5.2 Membership of the Senate

Part 5 section 33 (5) of the Act has effect as follows:

The categories of membership of the Senate shall be as approved by the Council on the recommendation of the Vice-Chancellor, but shall, in all cases, include the following -

- (a) the Vice-Chancellor, as Chairperson;
- (b) all officers of the University responsible for academic affairs of the University who are above the position of a Dean of School;
- (c) all heads of the University's faculties, divisions, schools, centres and institutes; and
- (d) all the professors of the University for a period of six (6) years from the commencement of the Act, after which, a number, to be determined by the Council periodically, of professors of the University to be elected by the full-time professorial staff of the University on a two-year basis.

CHAPTER 6: THE UNIVERSITY COMMON SEAL

- 6.1 The Common Seal of the University shall be kept in the custody of the Office of the Vice-Chancellor and shall not be used except as resolved by Council or as provided by the Act or these Statutes.

- 6.2 The affixing of the Common Seal of the University to academic award certificates or relevant business transactions shall be authenticated on that document by the signature of both:

- (a) The Pro-Chancellor
- (b) The Vice-Chancellor

- 6.3 The use of the Common Seal shall be recorded by the Office of the Vice-Chancellor to record authority for the affixing of the common seal, the nature of the document to which the Common Seal has been affixed, and the date and signatures appearing on the document.

CHAPTER 7: ADMISSION, ENROLMENT AND EXCLUSION OF STUDENTS

Part 5 – section 33 of the Act has effect as follows:

- 7.1 (a) The Senate may admit a person applying for admission as a student to a course of study within the University if he/she is eligible for admission as a student under this Chapter;
- (b) A person applying for admission as a student may be refused admission if the quota of students to be admitted to the course which he/she applies for to enter has already been filled;
- (c) The Senate may refuse to enroll any person who has been excluded from another educational institution for disciplinary reasons;
- 7.2 (a) A person is eligible for enrollment as a student if he/she has met the minimum entry requirements of each credit course of study he/she has applied for;
- (b) A person may be given conditional admission in order to undertake a non-credit bridging course as preparation for admission to a credit course;
- (c) For non-credit courses, criteria for admission shall be as designated for each course.
- 7.3 When a person is enrolled as a student of the University or has been a student of another educational institution, the Senate may confer on him/her such credits as it thinks fit having regard to his/her attainments in that other institution.
- 7.4 (a) The Senate may make rules which provide for the exclusion of students for unsatisfactory progress in their studies;
- (b) Any such rules shall include procedures for appeal against such exclusion.
- 7.5 The Senate may make rules excluding any student from use of any of the facilities of the University, or from taking any examination, for non-payment of fees, fines or other sums due by him/her and payable to the University.

CHAPTER 8: ACADEMIC ORGANISATION: BOARD AND COMMITTEE

Part 5 section 33 of the Act has effect as follows:

- 8.1 (a) The Senate may establish a Committee or any committee to regulate the academic affairs of the University;
- (b) The Senate shall be the principal academic advisory body to the Council;
- (c) The Senate shall establish Academic Boards in each School or faculty.
- (d) The Deans of Schools shall act as the Chairperson of School Academic Boards.
- (e) The Senate shall meet twice in each semester and at any additional time the Senate deems fit.

- (f) The Chairperson of the Senate shall be responsible for convening meetings of the Senate.
- (g) The Senate shall exercise its duties under section 33 of the Act.

CHAPTER 9: FEES AND CHARGES

Part 6 Section 37(1) (b) of the Act has effect as follows;

- 9.1 The Council shall each year determine the fees to be charged for:
- (a) Tuition of credit Courses;
 - (b) Graduation in Credit Courses;
 - (c) Equipment and materials supplied to students following Credit Courses;
 - (d) Non-Credit Courses;
 - (e) Use of College facilities by persons or groups other than staff and students in pursuit of their official duties or studies;
 - (f) Residential accommodation for students;
 - (g) Residential accommodation for non-students;
 - (h) Catering and food services provided to staff;
 - (i) Consultancy services;
 - (j) Parking of motor vehicles.
- 9.2 The Council may in its discretion, waive or reduce any fee, in any case, or class of cases.
- 9.3 The Vice-Chancellor may in his/her discretion refund any fee.

CHAPTER 10: STAFF DISCIPLINE

Part 7 Section 45 (c) of the Act has effect as follows;

- 10.1 Any member of staff shall be deemed to have committed a breach of discipline and will be made subject to disciplinary action if he/she:
- (a) Commits any breach of the Statutes, the rules and regulations made by the council;
 - (b) Repeatedly disobeys any lawful order, direction or rule by the Vice Chancellor, Pro-Vice Chancellors, Dean of School, Head of Division, or Head of Centre;
 - (c) Is repeatedly negligent, careless, inefficient, or incompetent in the discharge of his/her duties;
 - (d) Is found guilty in a court of law of any scandalous or infamous conduct likely to bring the University into disrepute;
 - (e) Is proven to the satisfaction of the Vice-Chancellor to have committed an act or behaved in a manner likely to bring the University into disrepute; as defined in the SINU Staff Code of Conduct.
- 10.2 For any such breach of discipline, a staff member may be:
- (a) Warned;
 - (b) Severely warned;
 - (d) Reduced in status;

- (e) Suspended without pay for a stated period of time;
 - (f) Dismissed.
- 10.3
 - (a) The Vice-Chancellor shall upon his/her receipt of written allegations against any staff, lay charges in writing to the staff concerned and that such charges shall specify the particular offences under section 10.1 that the staff is alleged to have committed.
 - (b) The Vice-Chancellor shall inform the staff in writing to respond in writing to any charges laid against the staff member and that the response shall be made within a period not less than seven (7) days and not more than twenty-one (21) days following receipt of the allegations.
 - (c) The Vice-Chancellor may appoint a Committee to further investigate allegations made against staff.
 - (d) The Vice-Chancellor shall impose a penalty in accordance with (10.2) for any breach of discipline.
 - (e) The Vice-Chancellor shall as soon as practicable, notify the staff member of the disciplinary measures taken against the said staff member.
 - (f) Where the Vice-Chancellor decides to dismiss, suspend or reduce in status a staff member, he/she shall report in writing to the Chairperson of the Human Resource Committee the particulars of the breach of discipline upon which the decision was based.
- 10.4
 - (a) Where a staff member is notified under 10.3 (e) of the Vice Chancellor's decision to take disciplinary action against him/her, he/she may within fourteen (14) days of being notified , and whether or not the action has been taken, appeal the decision to the Council.
 - (b) An appeal under this provision shall be made in writing addressed to the Council.
 - (c) The Council shall refer such an appeal to the Human Resource Committee or such other Committee as it may set up for that purpose as soon as practicable, within 28 days after the receipt of the appeal.
 - (d) Upon the receipt of such appeal the Human Resource Committee, or any other Committee set up to investigate the appeal, shall make further enquiries on the appeal and prepare a report for the Council to further deliberate on the matter.
 - e) The Council shall, after taking into account the report furnished by the Human Resource Committee or other Committee set up to hear the appeal, affirm, reverse, or vary the decision appealed against, and may where the discipline action has already been imposed, affirm or revoke the penalty imposed.
 - (e) In the event that it is not possible for Council to meet within 28 days of the receipt of an appeal, as required under 10.4 (c), the Executive Committee of Council shall convene to deal with the matter within a reasonable time.
- 10.5
 - (a) The Human Resource Committee or other committee charged with hearing the appeal shall determine the procedures to be followed in the hearing.
 - (b) Such procedures shall provide for:
 - i) confidentiality of hearings;
 - ii) the right of the appellant to appear before the committee to state his/her case.

- 10.6 If, in the opinion of the Chairperson of the Human Resource Committee the person complained against is liable to discipline, the matter shall be reported to Council, sitting-in Committee, and Council shall take such action as it thinks fit.

CHAPTER 11: STUDENT DISCIPLINE

Part 7 Section 45 (c) (d) of the Act has effect as follows:

11.1 In this Chapter:;

“breach of discipline or misconduct” include non-compliance with any rule relating to student behaviour or academic conduct.

- (a) For a breach of discipline or misconduct committed by a student in a class or in connection with a class conducted by a member of the academic staff of the University, that member may exclude the student from the class then being conducted for a period of time determined by the School. This refers to the Schools established under SINU.
 - (b) In the event of a breach of discipline or misconduct committed by a student in or in connection with a class conducted by a member of the academic staff of the University, or in that member’s presence otherwise than in a class, that member may, and shall if he or she excludes the student under clause (a), report the breach and the exclusion (if any), to the Dean of School concerned.
 - (c) Where a breach of discipline or misconduct committed by student is reported to the Dean of School by a member of the academic staff under this statute, the Dean of school may suspend the student from attendance at classes conducted by that member in the school for a period not exceeding two (2) weeks depending on the severity of the offence *as decided by the Dean of School*.
- 11.2 For a breach of discipline or misconduct committed by a student in or with respect to the Library or its precincts, the University Librarian may suspend the student for a period not exceeding two (2) weeks from attendance at or from use of all or any of the facilities of the Library.
- 11.3 For breach of discipline and misconduct committed by a student in the precincts of the University, the Senate may either generally or in a particular case or class of cases by the Council, may suspend for a period not exceeding two (2) weeks the student from use of all or any of the facilities of the University depending on the severity of the offence as decided by the Senate.
- 11.4
- (a) For a breach of discipline or misconduct committed by a student who is a candidate at University examination, the Vice-Chancellor, with the opinion of the Senate, may exclude the student from attendance or further attendance at that examination.
 - (b) The person supervising the conduct of a University examination shall forthwith report to the Vice-Chancellor any instance coming to his notice of any breach of discipline or misconduct or suspected breach or discipline or misconduct at that examination.
- 11.5 Where a person exercises the power of suspension or exclusion conferred upon him/her by this Statute he or she shall forthwith after its exercise report the suspension and exclusion and the circumstances relating to the matter to the Vice-Chancellor in writing.

- 11.6
- (a) Where a person exercises the power of suspension or exclusion conferred on him by this Statute, the person suspended or excluded may appeal to the Council through the Pro-Chancellor against the decision.
 - (b) The Pro-Chancellor, upon his or her receipt of the appeal shall refer the matter to the Council for further determination.
 - (c) On appeal made to him under sub-clause (a), the Council may affirm quash or vary the decision appealed against.
- 11.7 For breach of discipline or misconduct committed by a student whether or not already dealt with under the foregoing provision of this Chapter, the Senate may:-
- (a) Reprimand the student;
 - (b) Impose a fine on the student;
 - (c) Cancel the result of any examination test or other assessment of the student's academic work or standing;
 - (d) Exclude the student from the use of any facility of the college for any period.
 - (e) Determine the conditions under which the student may attend classes or use any facility of the University;
 - (f) Suspend the student for a period not exceeding three months;
 - (g) Expel the student; or
 - (h) Take any action, being a combination of any two or more of the actions specified in 11.7 (a-f) inclusive.
- 11.8 A student may appeal to the Council within fourteen (14) days upon being notified that pursuant to a decision by the Vice-Chancellor that he/she:
- (a) has been fined;
 - (b) has the result of any examination test or other assessment of his/her academic work or standing cancelled;
 - (c) has been excluded from the use of any facility of the University other than attendance at class for period exceeding sixty days;
 - (d) has done conditions under which he/she may attend classes determined which would if they are not complied with involve exclusion from classes for a period exceeding 21 days;
 - (e) has been suspended for a period exceeding 21 days; or
 - (f) has been expelled.
- 11.9 Any appeal against the decision by the Senate shall be addressed to the Council in writing through the Vice-Chancellor.

The Vice-Chancellor, upon his or her receipt of the appeal shall refer the matter to the Council for final determination.

The Council may affirm, reverse, or vary the decision appealed against.

11.10 The Senate may reserve, annul or vary the decision, where:

- (a) a student has withheld relevant information or has furnished false or misleading information;
- (b) any Board or Committee has made a decision with reference to the student's admission, academic standing or course of study or otherwise concerning his/her academic programme or academic progress within the University; and
- (c) the authority is satisfied that the withholding of the relevant information or the furnishing of that false or misleading information resulted in the making of the decision;

11.11 If, pursuant to 11.10, a determination has been made regarding a student, reversing, annulling or varying a decision the student may make written application to the Council, requesting that the Council reviews the determination, within fourteen (14) days after being notified of the determination.

11.12 An application under 11.11 shall be addressed to the Pro-Chancellor.

11.13 The Council may affirm, quash or vary any determination that is the subject of an application made under 11.11.

11.14 Where the Senate requires information pertaining to the identity of a student, the Senate may order the student to provide all information or documents for that matter.

11.15 A student who does not comply with the requirements of 11.11 is deemed to have committed a breach of discipline.

CHAPTER 12: STATUTES, RULES AND REGULATIONS

Part 7 Section 44 of the Act has effect as follows: The Minister may, on the advice of Council, make Statutes, and rules and regulations for the purposes of carrying out the provisions of the Act

12.1 ACADEMIC MATTERS

The Senate may make rules and regulations and determinations with respect to:

- (a) Requirements to graduate from each credit courses offered by the University;
- (b) Enrolment and re-enrolment procedures;
- (c) Leave of absence from studies;
- (d) Exclusion for inadequate academic progress;
- (e) Credit and exemptions;
- (f) Definition of full time and part time students;

- (g) Examinations;
- (h) Assessment in case of illness or misadventure preventing attendance at examinations;
- (i) Meaning of examination grades;
- (j) Re-assessment in case of academic failure;
- (k) Discipline of Students.

12.2 **DISCIPLINE**

- (a) Student discipline on appeal;
- (b) Staff discipline;

12.3 **USE OF UNIVERSITY FACILITIES**

- (a) Use by staff and students;
- (b) Use by others;
- (c) Garaging of Vehicles;

12.4 **MOVEMENT OF VEHICLES AND PARKING ON THE CAMPUSES**

- (a) Speed limits on University roads;
- (b) Authorised parking places;
- (c) Fines for unauthorized parking.

12.5 **HOSTELS AND DINING HALLS**

- (a) Conduct in the residences and the dining areas;
- (c) Student assistance with food preparation and serving.

12.6 **Grounds**

- (a) Conduct on the University grounds;
- (b) Student assistance with maintenance of the grounds.

CHAPTER 13: INSTITUTIONAL PARTNERSHIP/AFFILIATION OF EDUCATION INSTITUTION(S)

Part 2 Sections 6 and 7 of the Act have effect as follows;

- 13.1 The Solomon Islands National University shall establish partnership links and be affiliated to and with relevant national, regional and international educational institutions,
- 13.2 The Senate to approve the types and areas of focus of any such institutional partnership links and affiliations.

CHAPTER 14 - UNIONS, ASSOCIATIONS OR COUNCIL STAFF OR STUDENTS

Part 5 Section 36 of the Act has effect as follows:

The formation of any unions, association or council of staff or students shall have proper constitution and rules and shall obtain recognition from the Council.