

Career Opportunity

Title	HR 14/2025 – Assistant Lecturer in Finance
Faculty/Division	Faculty of Business and Tourism Studies (FBTS)
Category	Teaching & Training
Reports to	Head of Department/School and Dean of Faculty
Location/Campus	Honiara, Kukum Campus

Summary of Duties

This position requires a candidate with strong content knowledge in Finance and Banking, along with experience in curriculum design and the development of learning and instructional materials for dual-mode delivery, in accordance with SINU's programme development policy. Primary responsibilities include planning and delivering learning instructions and activities through both face-to-face and DFL (Distance and Flexible Learning) modes, managing students' learning progress and records, providing regular academic counselling and consultations, and offering remedial support to students identified as 'high-risk learners.' The role also involves conducting regular internal unit reviews to ensure quality and standards align with university expectations as outlined in the Solomon Islands Qualification Framework, engaging in academic research and consultancies, and performing other tasks and responsibilities as assigned.

Main Duties and Responsibilities

- Prepare and deliver learning instructions, and supervise learning activities including practical skills, methods and techniques that enrich current knowledge and acquisition of new knowledge and skills in the subject areas; and comply with equal opportunities.
- Design and administer assessments that effectively measure unit learning outcomes, and provide constructive feedback to learners promptly as per the academic regulations.
- Design and apply appropriate assessment rubrics that provide learners the opportunities that contribute to the progressive development of scholastic attributes that support higher education and training
- Develop and maintain unit assessments, and students' data with due diligence and care
- without compromising confidentiality.
- Conduct regular internal unit reviews to maintain content quality and relevance. **Please refer to the job description for more information.**

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:

- A Master of Finance or a Master of Commerce in Finance with an overall GPA of 3.0 or above and with sound tertiary teaching experience of at least 3 years, and/or with a professional practice experience of at least 6 years.
- A Post-graduate Diploma of Commerce in Finance with an overall GPA of 3.0 or above and with extensive tertiary teaching experience of at least 6 years, and/or with a professional practice experience of at least 9 years.

Essential to the position:

- Have sound understanding and experience in public finance & economics, corporate finance, business finance, investment and portfolio analysis, banking & insurance, government economic policies, property finance, public procurement and project management, project and development finance, etc.
- Had a broad-based knowledge and understanding of the relevant subject areas
- Member of a local economics and/or finance Professional Association and/or member of a relevant international Professional Association.
- Had some experience or have the knowledge and ability to develop and review the curriculum. **Please refer to the job description for more information.**

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be

obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Human Resource Department email: sinu.recruitment@sinu.edu.sb

Closing Date: 10th February 2025 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to sinu.recruitment@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara