



Solomon Islands National University
Office of Research and Postgraduate Studies
Kukum Campus
P O Box R113, Honiara, Solomon Islands

Phone: (677) 42616/30111 Email: orps@sinu.edu.sb

Ethics Approval Form

This form should be completed and returned orps@sinu.edu.sb , for any research project, or routine investigation involving human participants or animals to be undertaken at SINU or by SINU staff. Please check the form is accompanied by the following documents:

- Recruitment Documents (Information Sheet, Consent Form or Other Documents used for Consent)
- Copies of any other ethics approvals from other universities or institutions
- Research proposal

1. Name of Applicant/s		
2. Department/Faculty		
3. Name of Project		
4. Funder/s		
5. Start Date of Project		
6. End Date of Project		
7. Approvals given by any Ethics Committee external to SINU	Yes (Complete Q. 7a & 7b)	No (Proceed to Q. 8)
7a. Institution Name providing approval		
7b. Approval Date		
8. Brief outline of Research topic and Methodology		

9. Does your research involve human or animal subjects?	Yes (Complete Q. 10-12)	No (Proceed to Q. 13)
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<p>10. Please describe the following elements of participant recruitment</p> <ul style="list-style-type: none">a. Number and location of participants?b. Are any participants under the age of 18, with disability or have any other feature that may mean they are deemed ‘vulnerable persons’?c. Process for recruitment?d. Measures taken to ensure informed consent? ¹e. Form of Recording of informed consent?f. Any money or goods provided to participants?g. Please attach documents or materials intended to be used for recruitment for review.	
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¹ *Informed consent is a considered process of gaining and maintaining consent by participants to be involved in a research study. Consent should be informed, and voluntary, meaning also that participants should be free to withdraw from research activities at any time. If you are unfamiliar with the concept of informed consent or need further information guides can be found here:*

<https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/consent> and https://www.massey.ac.nz/documents/1055/PRPC_Pacific_Research_Guidelines_2017.pdf

<p>11. Please describe potential risks to participants or particular groups of humans or animals affected by the study and measures taken to avoid or minimise these risks.</p>	<p><i>Risks</i></p> <p>a.</p>	<p><i>Actions Taken</i></p> <p>a.</p>
<p>12. Please describe if data will be provided with any degree of anonymity or confidentiality and what these measures are?</p>		
<p>13. How and where will data be stored?</p>	<p><i>Storage form/format</i></p>	<p><i>Location</i></p>
<p>14. Please describe any risks to investigators and researchers involved with this study and how these will be avoided or addressed?</p>	<p><i>Risks</i></p> <p>a.</p>	<p><i>Actions Taken</i></p> <p>a.</p>

<p>15. Are there any conflicts of interest regarding the investigators, researchers, investigation and dissemination of the research? Please detail.</p>		
<p><i>Please note that the Research Ethics Committee should be notified of any adverse or unforeseen circumstances arising out of this study or of any emerging ethical concerns that the lead investigator or researchers may have about the research once it has commenced. Support can be provided in these instances to address arising issues to the satisfaction of the Committee and the University.</i></p>		
<p>Signature of Applicant/s</p>	<p><i>Signature</i></p>	<p><i>Date</i></p>
<p><u>For ORPS Use Only</u></p>		
<p><i>This Ethics Approval Submission is judged as:</i></p>	<p><input type="checkbox"/> <i>Ethic Approval Granted.</i></p> <p><input type="checkbox"/> <i>Revisions Suggested to Ethics Approval Form & Resubmission</i></p> <p><input type="checkbox"/> <i>Ethics Approval Denied</i></p>	
<p><i>Description of rationale behind this judgement:</i></p>		
<p>Signature of ORPS Committee Chair</p> <p>(Final Ethics Approval will be stamped by Office, and given a specific seal number)</p>	<p><i>Signature</i></p>	<p><i>Date</i></p>
<p>SEAL NUMBER & Official Stamp</p>		