



Career Opportunity

Title	HR 30/2024 — Cook
Department	Business Investment and Commercial Services (BICS)
Reports to	Head Chef
Location/Campus	Honiara, Kukum & Panatina Campus

Summary of Duties

The position is responsible for assisting the Head Chef in providing high-quality and delivery Services on Meal preparation for Students

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:
A Diploma in Cookery or related qualification as a cook.

Experience

Essential to the position

- Have 3 to 5 years of work experience in the APTC Cookery
- Well-presented and neat with good written and spoken English
- Experience with Cookery background.
- Excellent Customer Service
- Must be punctuality
- Ability to work as a team member.
- Must work on weekends. **Please refer to the job description for more information.**

Main Duties and responsibilities

- Work closely with the Head Chef in carrying out responsibilities in the Kitchen.
- Responsible for the preparation and cooking of Meals
- Tidying of Cooking area and utensils
- Observe all health requirements in the preparation and cooking of meals
- Prepare Meals and serve them in time for Students to attend Classes
- Prepare Meals for Students on Special diets as prescribed by the Doctor/SINU Nurse.

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Human Resource Department email:

sinu.recruitment@sinu.edu.sb

Closing Date: 26 March 2024 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to sinu.recruitment@sinu.edu.sb or Daniel.Uiga@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**