



# Career Opportunity

<b>Title</b>	<b>HR 29/2024 — Manager – Business Investment and Commercial Services (BICS)</b>
<b>Department</b>	Business Investment and Commercial Services (BICS)
<b>Reports to</b>	Pro Vice-Chancellor Corporate
<b>Location/Campus</b>	Honiara, Kukum Campus

## **Summary of Duties**

*Provide overall management and direction of SINU's business units to achieve a net surplus target each year. The portfolios directly under the management of the Manager are: Staff quarters, Lodges, Guest Houses and Rented Properties, Hostels, Kitchens and Cafes, Bookshops/Internet Shops/Stationery Shops, Sale of Student products, Hire of Facilities Any other Business activity undertaken and approved under BICS.*

## **Minimum Qualification and Experience Requirements:**

To be considered for this position, applicants must have:

Relevant high-quality Bachelor's Degree in Business Administration, Marketing, or other related fields, relevant to the demands of the role

### **Essential to the position:**

- At least 10 years post-degree progressive work experience as a Manager or higher in a similar role at a tertiary institution, or a comparable business in the private sector.
- Demonstrated excellent organizational leadership and management skills
- Outstanding communication and interpersonal abilities
- Thorough understanding of diverse business processes and strategy development.
- Proven ability to work under pressure and with limited resources.
- Must be able to demonstrate the ability to lead and manage a diverse group of workers, set goals, and achieve targets.
- Private sector experience is necessary and international experience would be desirable. Relevant Experience in the tertiary education sector would be an advantage.

### **Desirable Attributes**

Relevant Master's degree in Business Administration, Marketing (or other related field ) relevant to the demands of the role and at least 6 years of relevant industrial experience

OR a relevant high-quality Post-Graduate Diploma in Business Administration, Marketing (or another related field) relevant to the demands of the role with 8 years of post-PGD relevant industrial experience,

Tertiary qualification with direct relevant private sector and tertiary experience would be considered. **Please refer to the job description for more information.**

## **Terms and Conditions**

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Human Resource Department email:

[sinu.recruitment@sinu.edu.sb](mailto:sinu.recruitment@sinu.edu.sb)

**Closing Date: 26 March 2024 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.**

**Applications can be emailed to [sinu.recruitment@sinu.edu.sb](mailto:sinu.recruitment@sinu.edu.sb) or [Daniel.Uiga@sinu.edu.sb](mailto:Daniel.Uiga@sinu.edu.sb) or hand delivered to the HR Department at Kukum Campus addressed to:**

**Director of Human Resources  
Human Resources Department  
Solomon Islands National University  
P.O Box R113  
Honiara**