



Career Opportunity

Title	HR 27/2024 — Senior Lecturer Mental Health
Department	Faculty of Nursing, Medicine & Health Sciences
Reports to	Vice-Chancellor through Head of Department/School and Dean of Faculty
Location/Campus	Honiara, Kukum Campus

Summary of Duties

This position requires a person to work effectively and efficiently to perform the assistant administration officer duties for the Human Resources Department, including the office's overall administrative support. The Assistant administration Officer is expected to support the management of the secretary services, records management, filing, and any other duties as delegated by the Senior HR Administration Officer. The Assistant Administration Officer serves as an assistant and ensures that the Department runs smoothly and achieves its goals.

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:

A Master's Degree in Community Mental Health or relevant field plus teaching qualification.

Essential to the position:

- Must have a minimum of five years of teaching experience.
- Wide breadth and depth of midwifery knowledge.
- Understanding of different teaching and learning methods.
- Computer proficiency in the standard packages (word processing, e-mail and internet use, and spreadsheets).

Desirable Attributes:

Preference will be given to applicants with:

- Experience in conducting quality research in a particular specialism and publishing in recognized journals.
- Experience in developing and implementing research objectives, projects and proposals.
- Experience in collaboration with college and industry colleagues when developing new curricula.
- Experience with consultancy. **Please refer to the job description for more information.**

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Human Resource Department email:

sinu.recruitment@sinu.edu.sb

Closing Date: 22 March 2024 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to sinu.recruitment@sinu.edu.sb or Daniel.Uiga@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**