



# Career Opportunity

<b>Title</b>	<b>HR 06/2024 — Research Project Manager</b>
<b>Department</b>	Office of Research and Postgraduate Studies
<b>Location/Campus</b>	Honiara, Kukum Campus

*The Research Project Manager (RPM) at the Office of Research and Post-graduate Studies (ORPS) oversees the planning, execution, and evaluation of research projects across various fields of study. The RPM will develop and implement strategies for the successful management of multi-disciplinary research portfolios and publications. In addition, the RPM will actively engage in establishing and maintaining relationships with key stakeholders, including donor partners, partner universities, industry collaborators, regional organisations, staff, and other research stakeholders. This position will play a crucial role in administering project budgets, financial tracking, developing the research portfolio, and providing support for specific research-related tasks for the academic staff of the university.*

## **Minimum Qualification and Experience Requirements:**

To be considered for this position, applicants must have:

- A relevant high-quality Master's degree (or equivalent), OR a relevant high-quality Post Graduate Diploma (or equivalent) with at least 2 years relevant, post-PGD work experience, OR a relevant high-quality Bachelor's degree with at least 10 yrs. post-degree relevant work experience at a senior management level at a university, consultancy work both in the country and with international organisations, experience in writing project proposals and project implementations, monitoring, and evaluation. A lead author in collaborative research projects with other universities, and partner organisations in the region.

## **Knowledge, Skills, and Experience:**

### **Essential:**

- Relevant Qualification as per the Minimum qualification requirement above
- Relevant experience in research project appraisals, execution, coordination, and assessment in a multi-research-related discipline
- Excellent organisational and time-management skills
- Excellent interpersonal, written, and communication skills
- Knowledge and understanding of budget control
- Project Management experience
- Research Experience . **Please refer to the job description for more information.**

## **Terms and Conditions**

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Human Resource Department email:

[sinu.recruitment@sinu.edu.sb](mailto:sinu.recruitment@sinu.edu.sb)

**Closing Date: 16 February 2024 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.**

Applications can be emailed to [sinu.recruitment@sinu.edu.sb](mailto:sinu.recruitment@sinu.edu.sb) or [Daniel.Uiga@sinu.edu.sb](mailto:Daniel.Uiga@sinu.edu.sb) or hand delivered to the HR Department at Kukum Campus addressed to:

Director of Human Resources  
Human Resources Department  
Solomon Islands National University  
P.O Box R113  
Honiara