



Career Opportunity

Title	HR 87/2023 – Pro Vice-Chancellor Academic (PVCA)
Division	Office of the Vice-Chancellor
Location/Campus	Honiara, Kukum Campus

The key role of the Pro-Vice Chancellors is to support the Vice Chancellor to provide strategic direction and leadership to the University to ensure the academic excellence, governance, management and administration of the Schools, Centres and Institutes and Support Divisions of the University are efficiently and effectly managed.

Minimum Qualification and Experience Requirements:

The appointee must possess:

- A doctorate degree that supports the requirements of this position;
- An outstanding academic or professional employment record;
- A minimum of 5 (five) years tertiary environment experience in a senior administrative leadership role (for example at the level of Pro Vice-Chancellor equivalent level);
- A minimum of 10 years in teaching with significant experience in research and educational administration;
- Strong problem-solving skills combined with a proven track record on plans and strategies;
- Strong interpersonal, communication and organisational skills and integrity.

Skills and Requirements

The appointee must have:

- A strong commitment to academic values, and possesses the ability to apply intellectual processes within the university framework in a well defined and coherent manner;
- A high level of financial astuteness and commercial competence demonstrated through successful management of substantial responsibilities in the past including finance and budgeting;
- A sound understanding of public policy processes and extensive experience in working within a governing body, and an academic institution.
- Successfully managed a complex organisation including responsibility for planning, people, finances and other resources

Key Performance Indicators

The Pro-Vice Chancellor (Academic Support Services) is responsible to drive the development and management of the plans relating to the University's Academic Support Services;

The Pro-Vice Chancellor (Academic Support Services) shall among other duties focus on the following key tasks, means and indicators to fulfil the roles and responsibilities. **Please refer to the job description for more information.**

Terms and Conditions

This is a full-time position with a contract term of five years, renewable based on performance and mutual agreement.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/> OR Human Resource Department email:

sinu.recruitment@sinu.edu.sb

Closing Date: 26 January 2024 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to sinu.recruitment@sinu.edu.sb or Daniel.Uiga@sinu.edu.sb or hand delivered to the HR

Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**