



# Career Opportunity

<b>Title</b>	<b>HR 60/2023 – Principal Quality Assurance &amp; Standards Officer</b>
<b>Department</b>	Standards and Quality Office (SQO)
<b>Reports to</b>	Pro Vice-Chancellor (Academic) through Manager Standards & Quality Office (MSQO) or in his absence through the Chief Quality Assurance Officer
<b>Location/Campus</b>	Kukum Campus

The successful applicant will lead the internal SQO support system to faculties and teaching units. To co-lead and facilitate the development, implementation and revision of quality assurance processes, standards and other operational tools to support the development of a competitive higher education environment at SINU.

## **Minimum Qualification and Experience Requirements:**

To be considered for this position the candidate must have:

A Master and/ or Postgraduate Degree in Education Management with focus on quality assurance in higher education, measurement & evaluation or Equivalent Qualification or a Bachelor's degree relevant to quality assurance in higher education.

Strong English Language background, fluent English (spoken and written), preferred.

At least five (5) years relevant work experience or a shorter period working in a standards and quality establishment or office in a university.

## **Desirable Attributes**

Preference will be given to applicants with work experience in a standards and quality assurance establishment or university.

## **Salary and Benefits**

In the range depending on the rank placement. The University also provides a number of benefits, like a Cost of Living Adjustment (COLA) fixed at 4% of annual salary, a gratuity of 15% of annual Salary paid 6monthly, partly furnished housing or a rental subsidy (equivalent to up to 15% of gross salary), and 7.5% of salary as the employer contribution to the national superannuation scheme. The University also provides a return air passage to the appointee's permanent home and staff spouse and all dependent children below the age of 21 if residing full-time with the appointee.

## **Terms and Conditions**

The position is for five (5) years under an employment contract. The contract is renewable subject to good performance.

Detailed job descriptions, entry requirements, terms and conditions of employment, and

application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/>

OR Human Resource Department email: [sinu.recruitment@sinu.edu.sb](mailto:sinu.recruitment@sinu.edu.sb)

**Closing Date: 3rd October 2023 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.**

Applications can be emailed to [sinu.recruitment@sinu.edu.sb](mailto:sinu.recruitment@sinu.edu.sb) or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources  
Human Resources Department  
Solomon Islands National University  
P.O Box R113  
Honiara**