



## INVITATION TO TENDER

1. The Solomon Islands National University invites reputable suppliers/company to participate in the bidding process to be preferred suppliers for the University.

Tender Reference No.	Description
SINU-T05/23	Preferred Supplier for Office Supplies Lot 1– Stationeries Lot 2– Toners and Cartridges

2. Tender is open to suppliers who meet the following criteria:

- Legally registered business in Solomon Islands.
- Has experience with contracts of similar nature.
- Has stock available at all times to meet SINU requirement.

3. Tender forms and price templates can be collected at SINU procurement Office or can be downloaded from the University website: <http://www.sinu.edu.sb/hrd/tenders-eoi/>, or can be sent by emailing to: [procurement@sinu.edu.sb](mailto:procurement@sinu.edu.sb).

5. The University is exempted from duty, goods and sales tax, as stipulated in the SINU Act 2012, section 5, subsection 5, clause C, and the University does not pay duty and GST.

6. Interested eligible Tenderers may obtain further information from the contact shown below from 8:30am to 4:00pm .

Name: Wendy Afu

Email: [wendy.afu@sinu.edu.sb](mailto:wendy.afu@sinu.edu.sb)

Phone: +677 42790 or +677 7135420

7. Tenders are to be delivered in sealed envelope to the address below or sent electronically to; [tender.board@sinu.edu.sb](mailto:tender.board@sinu.edu.sb) before 2.00pm on 26th May 2023 . Late Tenders or incomplete tenders will not be considered.

**The Chairman  
University Tender Board Committee**

Cite reference number & tender name and deliver to The Tender Box situated at the Office of the Vice Chancellor at Kukum Campus.