



**SOLOMON ISLANDS NATIONAL UNIVERSITY**

**Academic Dress and Regalia Policy**

**Version 1- Council Approved, 4<sup>th</sup> November 2016**

Table of content

1.	<b>POLICY STATEMENT</b> .....	3
2.	<b>BACKGROUND INFORMATION</b> .....	3
3.	<b>POLICY SCOPE</b> .....	3
4.	<b>APPLICATION OF POLICY</b> .....	3
4.1	<b>Academic dress</b> .....	3
4.2	Academic dress worn by students attending their graduation ceremony .....	3
5.	<b>PRESCRIBED REGALIA AND HOW IT IS TO BE WORN</b> .....	4
5.1	<b>Gowns</b> .....	4
5.2	<b>Hoods and Stoles</b> .....	4
5.3	<b>Mortar Boards and Bonnets</b> .....	4
6.	<b>PRESIDING AND PRESENTING OFFICERS AT A GRADUATION CEREMONY</b> .	5
7.	<b>MATERIAL SPECIFICATION</b> .....	5
8.	<b>FINANCIAL IMPLICATIONS</b> .....	5
9.	<b>PRODUCTION OF SINU CEREMONIAL AND ACADEMIC DRESS</b> .....	5
	<b>SCHEDULE 1 – ACADEMIC REGALIA</b> .....	6
S1.1	SINU Senior officers’ ceremonial dress .....	6
	Members of the University entitled to wear academic dress .....	7
S1.3	Members of the University not entitled to wear academic dress .....	7
S1.4	University colours.....	7

## 1. **POLICY STATEMENT**

This Policy outlines the appropriate wearing of academic dress and regalia to be observed at graduation ceremonies of the Solomon Islands National University (SINU).

## 2. **BACKGROUND INFORMATION**

There are established regulations about the wearing of ceremonial and academic dress, and this policy outlines these regulations for SINU graduation ceremonies.

Solomon Islands National University uses gowns of the Oxford pattern and there are distinctive gowns for the Officials and for the different awards of the University.

## 3. **POLICY SCOPE**

This policy applies to all members of the University including students, staff, Senior Officers of the University and members of Senate who participate in University ceremonies in an official capacity.

## 4. **APPLICATION OF POLICY**

### 4.1 **Academic dress**

4.1.1 Academic dress shall be worn at graduation ceremonies and other University events as determined by the Vice-Chancellor.

4.1.2 There is designated regalia prescribed under this policy for the following roles:

1. Chancellor
2. Pro-Chancellor
3. Vice-Chancellor
4. Pro-Vice Chancellors
5. Deans of schools
5. Members of Senate
6. Presiding Officer (Master of Ceremony)

4.1.3 Members of the University should wear academic dress as prescribed for their qualification and awarding institution.

4.1.4 Members of the University who are not in possession of a qualification entitling them to academic dress, and who need to wear academic dress (for example in a procession or when acting as an attendant at a ceremony) may wear a plain black bachelor gown of the Oxford style; a mortar board is not worn.

4.1.5 A person who has more than one award should wear the academic dress appropriate to the occasion and not a mixture of dress, normally the dress for the most senior award to which they are entitled.

4.2 Academic dress worn by students attending their graduation ceremony

- 4.2.1 A person being presented for an award should wear the dress for that award, and no other.
- 4.2.2 Graduands must wear gowns, mortar boards or bonnets, hoods or stoles for the award being conferred on them at a graduation ceremony, as prescribed in Schedule 1 of this policy.
- 4.2.3 If two levels of award are being conferred at one ceremony, then the regalia for the higher award will be worn.
- 4.2.4 If a combined award is being conferred from two faculties of the University, then the colours of the professional or first-named award will be worn.
- 4.2.5 Medals and decorations are not to be attached to any part of the academic dress, but may be worn after they are conferred their awards.

## 5. **PRESCRIBED REGALIA AND HOW IT IS TO BE WORN**

### 5.1 **Gowns**

- 5.1.1 SINU uses gowns of the *Oxford pattern*.
- 5.1.2 The same style in black is used for undergraduates and for those receiving awards at all levels below that of master. There are distinctive Oxford pattern gowns for the degrees of master, Honorary Doctorates and professional doctorates.

### 5.2 **Hoods and Stoles**

- 5.2.1 Hoods and stoles for SINU awards, including the appropriate colours, are prescribed in Schedule 1 of this policy.
- 5.2.2 Hoods are of the current pattern for degrees at level of bachelor and master; and pattern for doctoral degrees.
- 5.2.3 Only one hood or stole should be worn at a time.

### 5.3 **Mortar Boards and Bonnets**

- 5.3.1 Mortar boards and bonnets for SINU awards are prescribed in Schedule 1 of this policy and must be worn in the prescribed manner.
- 5.3.2 Mortar boards and bonnets form part of the academic dress and, therefore, remain worn throughout ceremonies except when the National Anthem is played, when all should be removed.
- 5.3.3 It is not the custom to wear a mortar board or bonnet at dinners or luncheons for which academic dress is prescribed.
- 5.3.4 A Doctoral bonnet is worn so that it is level, with the coloured cord tied in a long bow on the right side. The exception is the Presiding Officer at a graduation ceremony, where the bonnet is worn opposite to the norm.
- 5.3.5 A mortar board is worn level, with the small peak at the front and the point in the centre of the forehead. The tassel is worn on the right hand side for graduating students and to be swung to the left after being conferred with an award.

5.3.6 If any head covering is normally worn by a person for religious or cultural convention, then the wearing of a mortar board or bonnet is a matter of preference for that person.

## **6. PRESIDING AND PRESENTING OFFICERS AT A GRADUATION CEREMONY**

6.1 The Presiding Officer will wear the designated regalia as detailed in Schedule 1.

6.2 The Presenting Officer will wear their own academic dress, except in the following cases:

1. The Vice-Chancellor who will wear the prescribed regalia; or
2. A member of Senate who may opt to wear the Senate Regalia.

## **7. MATERIAL SPECIFICATION**

The material of the gown shall be 60% cotton and 40% polyester. (tbc)

## **8. FINANCIAL IMPLICATIONS**

8.1 It is a University requirement that an SINU academic dress is purchased by graduands in order to participate in a SINU graduation ceremony. SINU Gowns can ONLY be purchased at SINU.

8.2 The cost for an SINU Gown is determined by Council and shall be reviewed by Council from time to time.

## **9. PRODUCTION OF SINU CEREMONIAL AND ACADEMIC DRESS**

The SINU is the sole producer and supplier of SINU Ceremonial and academic dress. Other Suppliers other than SINU are liable to be prosecuted under the laws of the Solomon Islands.

## SCHEDULE 1 – ACADEMIC REGALIA

### S1.1 SINU Senior officers' ceremonial dress

Role	Gown	Mortar Board/Bonnet
Chancellor	A traditional style gown in Maroon colour, with blue, yellow, and green corded silk front facings and 60mm of gold outline traditional design to front facing and around hem-line; 3 blue, 3yellow, and 3green stripes to sleeve ends corded silk at the tail of sleeves.	A matching Maroon soft mortar board and a gold tassel.
Pro-Chancellor and Chair to SINU Council	A traditional style gown in marron colour with blue, yellow, and green corded silk front facings and 50mm of gold outline traditional design to front facing and around hem-line; 2 blue, 2 yellow, and 2 green stripes to sleeve ends corded silk at the tail of sleeves.	A black soft mortar board and a gold tassel.
Members of the Council	Notwithstanding this provision, a member of Council other than Chancellor and Pro-Chancellor may elect to wear academic dress appropriate to his or her personal qualifications instead of the academic dress described herein. Councilors may be provided with Academic Dress with the Bachelors qualification.	
Vice-Chancellor	A traditional style gown in maroon colour, with blue, yellow, green silk front facings and 40mm of silver outline traditional design to front facing; 15mm of sleeve openings with 1 blue; 1yellow, and 1 green corded silk at the tail of sleeve ends;	A soft black mortar board with a silver tassel.
Pro-Vice Chancellors, Deans and Other Senior Officers as Designated by Council	A tradition style gown of red colour, faced with 5cm of low, blue and green satin and 10mm of silver traditional outline design;	A matching royal blue trencher or Tudor bonnet.
Members of Senate		
Presiding Officer (Master of Ceremony)		



Members of the University entitled to wear academic dress

Level of award	Gown	Hood	Stole	Mortar Board/Bonnet
Certificate	Black, bachelor style			
Diploma	Black, bachelor style	In school colour	In school colour	
Degree	Black, bachelor style	In school colour	In school colour	Black mortar board
Graduate Diploma	Black, bachelor style	In school colour	In school colour	Black mortar board
Master (General)	Black, master style	Black, Oxford pattern, lined and edged 50mm with faculty colour		Black mortar board
Doctor of Philosophy	tbc			

S1.3 Members of the University not entitled to wear academic dress

Member	Gown	Hood	Stole	Mortar Board/Bonnet
Student without academic qualifications	Black, bachelor style			
Member of staff without an academic qualification	Black, bachelor style			

S1.4 University colours

School	Colour Name	Colour
Education and Humanities	Light Blue	
Nursing and Allied Health Sciences	Apricot	
Business and Management	Maroon	
Technology and Maritime Studies	Orange; Cream White (IMS)	
Natural and Applied Sciences	Green	

<b>Policy applies to</b>	University-wide All Staff And Students
<b>Policy Status</b>	New Policy
<b>Approval Authority</b>	Vice-Chancellor
<b>Governing Authority</b>	Senate and Council & Senate Secretariat unit
<b>Responsible Officer</b>	Pro-Vice Chancellor (Academic)
<b>Approval Date</b>	
<b>Effective Date</b>	
<b>Date of Last Revision</b>	Not Applicable
<b>Date of Policy Review *</b>	