



Career Opportunity

Title	HR 112/2022 — Promotion, Marketing & Communication Officer
Division/ Department	Centre for Distance Flexible Learning
Location/Campus	Panatina

Minimum Qualification and Experience Requirements:

To be qualified for this position, applicants must have:

A Bachelor's degree or diploma in Journalism or related field.

Essential:

- A degree with 3+ years of relevant experience in a similar job or a Diploma with 5+ years of work experience.
- Understanding of, and experience in Monitoring, Evaluation and Communication;

Desirable:

- Be on time for work
- Efficiency;
- Can work after hours and during weekends when required;
- Strong PC skills and expertise in MS Office applications;
- Understand and can communicate concepts quickly and accurately;
- Willing to learn;
- Strong writing, editing and proof-reading skills;
- High attention to detail;
- Ability to prioritize, schedule and meet deadlines;

Please see job description for more information.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/>

OR Human Resource Department email: sinu.recruitment@sinu.edu.sb

Closing Date: November 9th 2022 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to sinu.recruitment@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**