



Career Opportunity

Title	HR 70/2022 — Senior Planning Officer-Quality Assurance
Division/ Department	Director Institution Planning Division
Location/Campus	Kukum Campus

Minimum Qualification and Experience Requirements:

To be qualified for this position applicant must;

Possess a relevant Postgraduate or Master's degree in areas of public administration and management, and/or educational policy and planning. High quality Bachelor Degree with at least 5 years post-degree relevant experience will also be considered.

Experience

Essential to the position:

- 5 to 8 years of experience in a related field.
- Possess high-level skills and extensive experience in managing financial, human and physical resources
- Possess excellent oral and written communication skills, interpersonal skills, facilitation and negotiation skills, and creative problem-solving skills.
- Possess high-level research, conceptual and analytical skills, including experience in undertaking data analysis and the ability to conduct environmental, economic and evaluation studies;
- Possess skills and ability to work willingly as part of a collaborative and consultative senior management team.

Please see job description for more information.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/>
OR Human Resource Department email: sinu.recruitment@sinu.edu.sb

Closing Date: August 25th 2022 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to sinu.recruitment@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**