



Career Opportunity [Re-advertised]

Title	HR 314/2021—Properties and Facilities Officer
Department	Property and Campus Management Department (PCMD)
Location/Campus	Panatina

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:

Relevant Advanced Diploma with 2 years post Advanced Diploma relevant work experience OR relevant Diploma with 3 years post Diploma relevant work experience OR Relevant Certificate with 5 years relevant work experience.

Essential:

- Have dealt with or have involved in managing grounds, facilities and properties or similar context.
- Have a clear police record
- Must be physically fit with a clear medical report
- Good written and communication skills
- Have good report writing skills
- Computer Literate

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the SINU website: <https://www.sinu.edu.sb/hrd/job/>
OR Human Resources Department email: sinu.recruitment@sinu.edu.sb

Closing Date: October 11th 2021 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to recruitment@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**