



Career Opportunity

Title	HR 90/2021 – Student Assistant (Records & Data)
Department	Student Academic Service
Reports to	Pro Vice Chancellor Academic through Head of Department/ School and Dean of Faculty
Location/Campus	Kukum Campus

Minimum Qualification and Experience Requirements:

To be considered for this position, applicants must have:

A Bachelor degree in a field of study which emphasizes quantitative analysis and logical thinking with a minimum of 6 years of work experience at an officer level or above in an academic setting, or a minimum of 3 years of work experience.

Desirable Attributes:

Preference will be given to applicants with:

Work experiences and a demonstrated experience in dealing with socio-cultural and political diversities.

Detailed job descriptions, entry requirements, terms and conditions of employment, and application processes, can be obtained from the Human Resources Department email: sinu.recruitment@sinu.edu.sb or visit the SINU website: <https://www.sinu.edu.sb/hrd/job/>

Closing Date: July 2nd 2021 at 4.30pm. Late or incomplete applications will not be considered. Only shortlisted applicants will be contacted.

Applications can be emailed to recruitment@sinu.edu.sb or hand delivered to the HR Department at Kukum Campus addressed to:

**Director of Human Resources
Human Resources Department
Solomon Islands National University
P.O Box R113
Honiara**