

Career Opportunity

Title	HR51/2020 – Training Officer (Finance, Business Management & Productivity)
Institute/Department	Center for National Productivity, Professional Development and Life Long Learning. Institute of Distance & Open Learning, and National Productivity
Reports to	Vice-Chancellor through Institute Director and Centre Manager
Location/Campus	Kukum Campus

Position Responsibilities

- Detailed Roles and Responsibility is on the JD. It can be downloaded from <http://www.sinu.edu.sb/hrd/job/>

Minimum Qualification and Experience Requirements:

To be qualified for this position, applicants must have:

- A Masters degree in Finance, Accounting, Auditing, Economics, Quality Management or related field, OR
- A good quality Bachelor degree in Finance, accounting, Auditing, Economics, Quality Management or related field, with 2 years of industry experience in the related field of work.
- Membership of or certification from a professional body/institution would be a distinct advantage.

Remuneration:

In the range SBD62,000 to 93,500. The University also provides a number of benefits, like a Cost of Living Adjustment (COLA) estimated to be at 4% of annual salary, a gratuity of 15% of annual Salary paid 6-monthly, partly furnished housing or a rental subsidy (equivalent to upto 15% of gross salary), and 7.5% of salary as the employer contribution to the national superannuation scheme. The University also provides a return air passage to the appointee's permanent home every 3 years to the staff, spouse and all dependent children below the age of 21 if residing full-time with the appointee. Successful applicants may also negotiate a financial target linked performance bonus scheme.

Applications: Applications clearly addressing each aspect of the Position Responsibilities given above, and the qualification and experience requirements, are to be sent to: sinu.recruitment@sinu.edu.sb

Closing Date: 27 November 2020