

Vacancy

Title	Tutor in English
Faculty/School	Faculty of Humanities and Education
Category	Teaching & Training
Stream	Higher Education
Reports to	Vice Chancellor through Head of Department/School and Dean of Faculty
Location/Campus	Honiara
Summary of Duties	The successful applicant will assist the lecturer(s) in the delivery of various courses in English at the undergraduate level. Tutors may also be required to teach at the pre-degree level. Tutors are also expected to enrol on a part-time basis in the University's post-graduate programme in English on a part-time basis.
Detailed Roles & Responsibilities	
Teaching and Learning	Carry out all standard duties related to tutoring in an academic institution. SINU requires staff in the Higher Education stream to carry a work load of, on average, 16 contact hours per week. The rest of the time is to be devoted to non-contact aspects of teaching & learning, including programme development and reviews (estimated to average 10 hours per week), and post-graduate studies.
Post-Graduate Studies	Staff in the higher education stream are expected to carry out Post-graduate studies in their fields on a part-time basis at the University.
Administration & General Responsibilities	Staff in higher education stream may participate in professional, community, and outreach activities relevant to the programme or professional interests of the staff. Staff are also expected to participate in University-wide activities commensurate with the roles and responsibility of an academic.
Minimum Qualifications	To be considered for this position, applicants must have a very good Bachelor degree qualification in English.
Restriction	This position is reserved for nationals of Solomon Islands. Only in situations where there is a demonstrated need for tutoring support, and where national of Solomon Islands with the MQRs are unavailable, would the University hire non-nationals.
Salary and Benefits	In the range SBD46,000 to 70,000 depending on the rank placement. The University also provides a number of benefits, like a Cost of Living Adjustment (COLA) fixed at 4% of annual salary, a gratuity of 15% of annual Salary paid 6-monthly, partly furnished housing or a rental subsidy (equivalent to up to 15% of gross salary), and 7.5% of salary as the employer contribution to the national superannuation scheme. The University also provides a return air passage to the appointee's permanent home every 3 years to the staff, spouse and all dependent children below the age of 21 if residing full-time with the appointee.
Term	The position is for three (3) years under an employment contract. The contract is renewable subject to good performance.