



FINANCE DIVISION

Kukum Campus, P O Box R113, Honiara, Solomon Islands

Phone: +677 39366/30877, Email: finance@sinu.edu.sb

Expression of Interest: Short Term Consultancy Chartered Accountants (2)

We are looking for 2 experienced Chartered Accountants to do short term consultancy services to complete our 2017 & 2018 Accounts within 3 weeks. Work mainly involves: reconciliation of bank, fixed assets, accounts payable and payroll, preparation of annual financial statements and supporting documentations and schedules ready for audit of accounts

Qualification and Experience

Persons with accounting and information system background and have professional membership in accounting bodies and have more than 5 years working experience in preparation of annual accounts, and are competent in accounting software (using Attache software will be an advantage).

Skills Requirements

Person with skills in using excel, Vlook and macro to do shortcuts and working with accounting software to do bank reconciliation, payroll deductions reconciliation, accounts payable reconciliation and fixed assets reconciliation and have the experience to work under pressure and complete tasks within the due date.

Consultancy Fees

Will negotiate with the successful applicants

Start date and End date of Short Term Consultancy Service:

Starts immediately, preferably no later than from mid April, for 21 days (actual dates are negotiable)

Closing Date of EOI:

06th April 2019

Contact Details

If you're interested, please submit your CV with certified transcripts to:
George Tasra, Director of Finance, email: george.tasra@sinu.edu.sb

